Dear Valued Supplier,

ARYZTA has partnered with icix in order to implement a more effective and efficient way to manage our Food Safety and Quality Assurance Program. Emerging food safety trends and continual changes in federal, state and local regulatory requirements, has led ARYZTA to identify a more effective manner in which to manage our compliance program and communicate with our supplier partners.

The icix network enables businesses to connect and share mission critical information with their trading partners. icix benefits for ARYZTA suppliers include:

- One place to view and manage your ARYZTA compliance status
- Online repository for compliance/audit/test documents and data
- Ability to connect and manage multiple departments and facilities in one place
- Opportunity to gain food safety approval for all ARYZTA locations

ARYZTA is committed to our Food Safety and Quality Assurance Program; therefore to conduct business with ARYZTA an icix membership is **mandatory for each facility** that provides ingredients, packaging items or finished foods to ARYZTA. There is an annual membership fee associated with joining the icix network. icix offers several membership plans to fit your company's needs. Please visit the icix Membership Page for more information.

If you do not yet have an icix membership, please register now:

- Online web-form wizard: Register Here

If you have questions about icix, please contact icix directly:

- Email: info@icix.com
- Phone: 877-888-4249 (Option 2) or 650-581-2000 (Option 2)

To view our required documents to be posted on your icix site, please visit the ARYZTA Supplier Resource Center. For reference, we have provided this list below.

Please note that ARYZTA has already begun utilizing icix and **each facility that manufactures or supplies products to ARYZTA must activate an icix site and post the required documents within 30 days of receiving this communication.** If you fail to comply with ARYZTA's requirements, our procurement team will begin transitioning your ingredients, packaging items, or finished foods by switching to another qualified supplier in our bakery network.

We look forward to working with you on this project. Our partnership is a valued relationship and you are a proven contributor to the overall success of our business. If you have additional questions please contact us at USCAAB.icix@aryzta.com.

Sincerely,

Tracie Sheehan
SVP, Food Safety & Quality Assurance

Andrew Brimacombe
VP of Procurement

<u>**Supplier Posting Requirements**</u>

Upon logging in to your icix site, select the "My Members" tab. Make sure the "Members" radio button is selected, type ARYZTA in the search field and then click "Search." All of the ARYZTA North America locations should be listed. Click on the "Add" button for each location to add them to your Company Member List. Once this is complete, you should see the ARYZTA compliance thermometer located on the right-hand side of your icix home page. Click on the "Become Compliant" button, then on each of the requirements to comply. If you do not see the ARYZTA compliance thermometer, please click on the "Refresh" link under the compliance summary box. If you still do not see the ARYZTA compliance thermometer, please email your icix Org ID to USCAAB.icix@aryzta.com.

Helpful Information
- View and read each document and follow instructions.

Requirements:
- Read *ARYZTA Supplier Food Safety and Quality Program* to assure that your facility complies with all requirements.

Corporate Level	Facility Level
• Sign and upload the *ARYZTA Global Supplier Code of Business Conduct*	• Complete, sign and upload the *ARYZTA Supplier Food Safety Quality Program Compliance Affirmation*
• For each ingredient or finished food supplied, submit the *ARYZTA Country of Origin Breakdown*	• Complete and upload the *ARYZTA Supplier Contact Information*
• Sign and upload the *ARYZTA Confidentiality and Non-Disclosure Agreement.*	• Complete and upload the *ARYZTA Supplier Approval Questionnaire* specific to your facility
	• Sign and upload the *ARYZTA Hold Harmless Agreement and Guaranty Warranty of Product for USA or Canada* as applicable depending on your facility location and our ship to location
	• Read the *ARYZTA Third Party Food Safety Audit Policy* and upload your most recent full audit report and corrective actions
	• For each ingredient supplied, follow the *ARYZTA icix Product-Specific Posting Requirements* including completion of the specification template. Upload allergen information. Upload your product specification sheets.
	• Upload your HACCP (or food safety plan) flow chart and CCP summary sheet