



Dear Chefs' Warehouse Partner,

In order to support today's complex, global business environment, The Chefs' Warehouse has identified a more effective manner to manage our supplier certification process. We have partnered with **icix** in order to leverage their industry driven solution, which streamlines the process both for our supply chain, as well as our validated partners who perform these audits.

icix's cloud based applications, together with their business network, help the world's most successful organizations connect, share data, and manage product and facility risk of their global supply chains. More than 20,000 businesses actively connect on the icix network. Your account on icix will enable you both to comply with The Chefs' Warehouse supplier certification program, as well as upload, store and share documents with additional customers on the icix network.

Effective immediately, all of The Chefs' Warehouse trading partners are required to have active icix accounts to request, obtain and authenticate all certification requests through icix. Some benefits of this approach include:

- More efficient collaboration (fewer emails, faxes and letters)
- Clear communication of audit/certification requirements and collect associated data
- Direct connection to the validated data source (certification bodies) for authenticated audit information
- Centralized, cloud-based repository of all audit/certification information
- System triggers to simplify annual re-certification
- icix direct integration with third-party data providers ensures the most efficient trading partner certification process

In the next few days, you will receive instructions on joining the icix network. The icix membership is requested for all of The Chefs' Warehouse trading partners and associated facilities. There is an annual membership fee associated with joining the icix network and registration must be completed immediately.

If you need technical assistance, please contact icix Customer Service:

- Toll-free within the United States: 877-888-4249 (Option 1)
- Outside the United States: +1-650-581-2000 (Option 1)
- Email: customerservice@icix.com

For additional information and training materials, please visit The Chef's Warehouse Supplier Resource Center: <http://customers.icix.com/TheChefsWarehouse/>

icix is committed to working closely with your teams to ensure a smooth implementation and provide all necessary training and on-boarding activities.

Please note that each facility that manufactures or supplies products to The Chefs' Warehouse & subsidiaries (Qzina, Bel Canto, Allen Brothers, Provvista and Michael's Finer Meats among others) must complete registration and activate an account within 30 days of receiving this notification. Validated certificates must be available in icix to be in compliance with supplier compliance program. If you fail to comply with these requirements, you risk becoming a non-compliant trading partner.

We appreciate your cooperation in streamlining this process as we continue to grow our businesses together. If you have any additional questions regarding these or any program updates, please send an email to support.icix@chefswarehouse.com.

Thank you for your support of this important program.

John C. Scott

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VP Supply Chain
The Chefs' Warehouse, Inc.

